



Brambly Houses Policy Offer

For 15 Hours Universal Free Entitlement and the 15+ hours Entitlement

The relevant dates are as follows:

- Children born in the period 1st January to 31st March: the start of term beginning on or following 1st April after the child's third birthday;
- Children born in the period 1st April to 31st August: the start of term beginning on or following 1st September after the child's third birthday;
- Children born in the period 1st September to 31st December: the start of term beginning on or following 1st January after the child's third birthday
- Brambly House delivers the entitlement between 8am and 6pm Monday to Friday.
- You can access your Free Entitlement Childcare at up to two sites each day and with up to three providers in a year.
- The funding is available over 38 weeks per year, but as Brambly House does not offer Term Time Places Only, additional costs are divided across the year as twelve equal monthly payments. This reduces administration time and allows us to provide a clear and transparent fee structure. Other settings may offer places with no additional costs, but to allow our setting to be sustainable this is not our policy.
- Brambly House has clear admissions criteria, showing clearly which hours/ sessions can be taken as free provision and any fees charged for additional time; this is illustrated on our fee structure sent out with our prospectus and attached to this policy.
- Bank Holidays are funded as part of the Free Entitlement and are charged at our usual rate, due to limited availability an alternative session cannot be offered to replace a session/day that falls on a Bank Holiday. The same applies if your child is absent due to illness or holidays.
- Brambly House's Invoices show clearly our payable services.
- Only HMRC can decide if a family is eligible for 30 hours so parents must apply for the additional hours through their free online childcare service.
- Parents that qualify for the additional hours should also qualify for tax free childcare to help offset any additional costs.
- There is a Grace Period for a child whose parents cease to meet the eligibility criteria for 15+ hours. During the 'grace period' local authorities should continue to fund until the end of the half term block of funding. The child will then return to the Universal 15 hours of funding.

I/We understand that Free Entitlement is available for 38 weeks a year and as Brambly House are open for 50 weeks a year I am unable to access the funding, term time only. I/We have read the fee structure attached and are choosing to enter an agreement with Brambly House to cover supplementary costs as illustrated on the fee list.

Signed On Behalf Of The Parents

Signed On Behalf Of Brambly House

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Print Name:-

Print Name:-

Date:-

Date:-